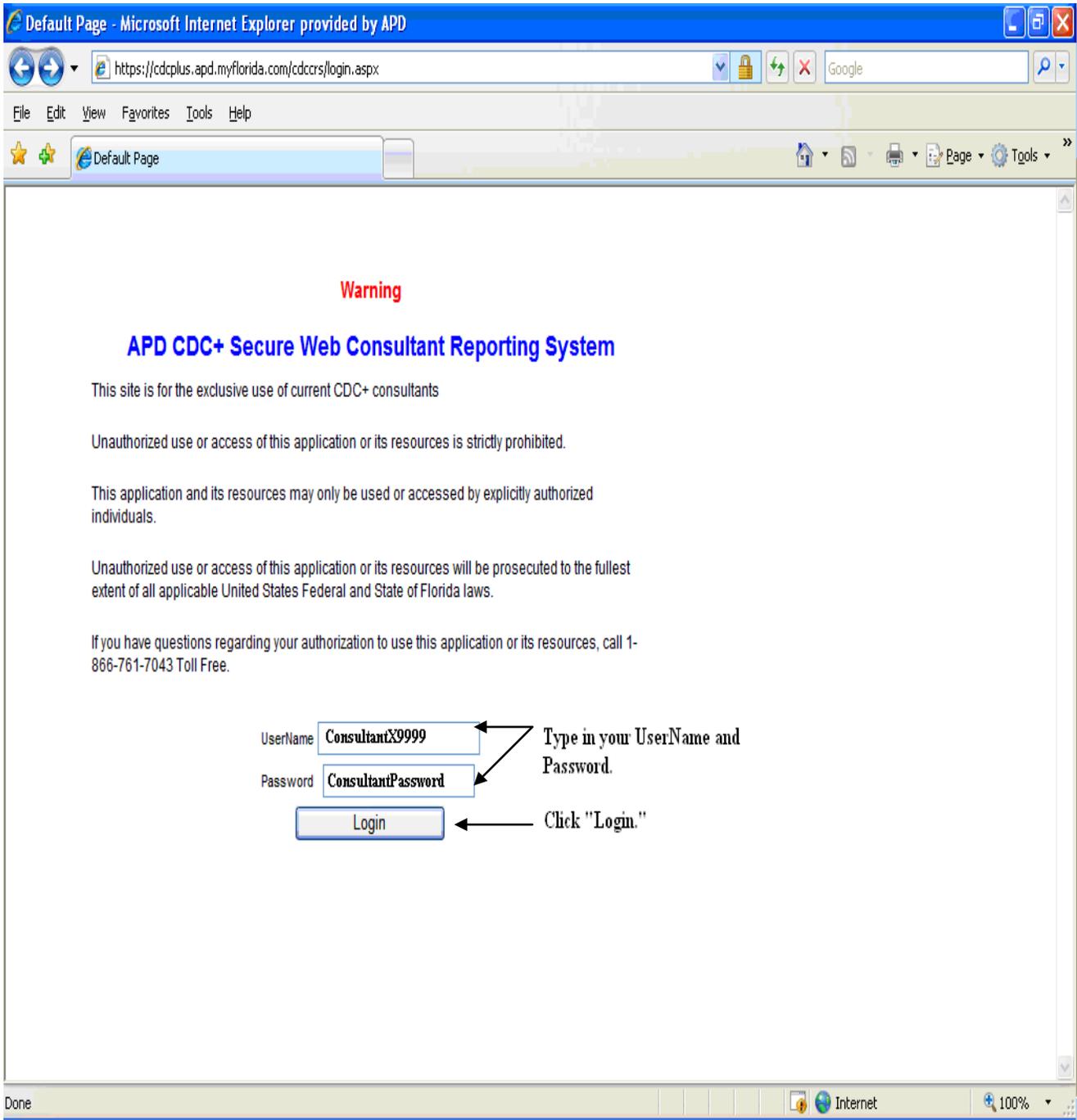




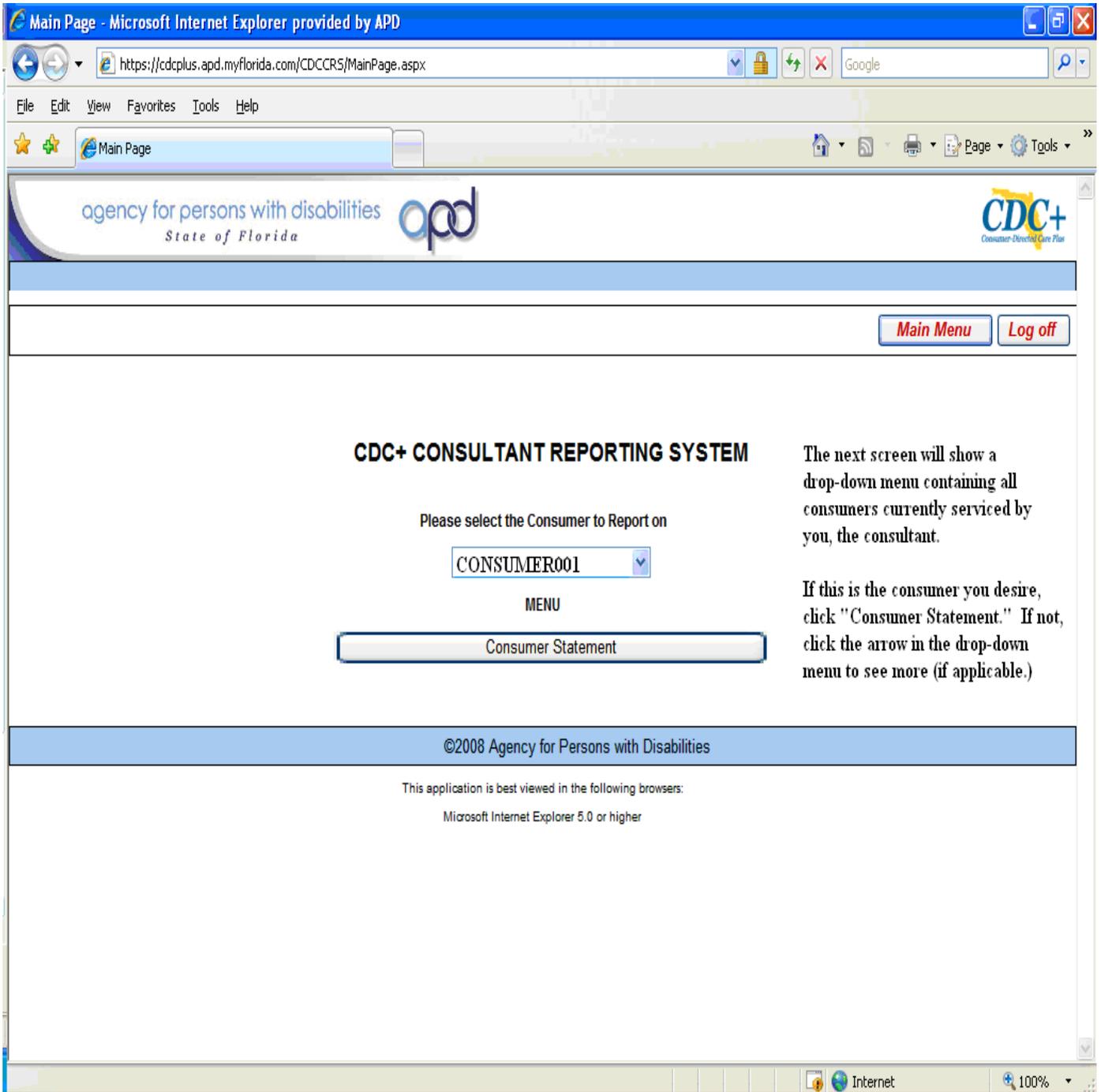
CDC+ Secure Web Consultant Reporting System Mini-Guide

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Note: If you are a consultant who serves more than one area and have been issued multiple UserIDs, you will be required to access the system under each UserID to obtain all of your consumers' statements.



Main Page - Microsoft Internet Explorer provided by APD

https://cdcplus.apd.myflorida.com/CDCRS/MainPage.aspx

File Edit View Favorites Tools Help

Main Page

agency for persons with disabilities **apd** State of Florida

CDC+
Consumer-Directed Care Plan

Main Menu Log off

CDC+ CONSULTANT REPORTING SYSTEM

Please select the Consumer to Report on

CONSUMER001
CONSUMER002
CONSUMER003

Consumer Statement

If you have more than one consumer, simply locate that consumer in the drop-down list and select him or her.

Click "Consumer Statement."

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This application is best viewed in the following browsers:
Microsoft Internet Explorer 5.0 or higher

Internet 100%

CDCPlusSearchTransaction - Microsoft Internet Explorer provided by APD

https://cdcplus.apd.myflorida.com/CDCCRS/CDCPlusSelectMonth.aspx

File Edit View Favorites Tools Help

CDCPlusSearchTransaction

agency for persons with disabilities
State of Florida

apd

CDC+
Consumer-Directed Care Plus

Main Menu Log off

Monthly Statement

Select the Month of the Report: 2/1/2010

- 2/1/2010
- 1/1/2010
- 12/1/2009
- 11/1/2009
- 10/1/2009
- 9/1/2009
- 8/1/2009
- 7/1/2009
- 6/1/2009
- 5/1/2009
- 4/1/2009
- 3/1/2009

Generate Consumer Statement

The next screen shows a drop-down containing statement dates for the months that are available for the consumer you have selected.

Once you have identified the desired statement date, select it.

Click "Generate Consumer Statement."

Agency for Persons with Disabilities

is best viewed in the following browsers:
Internet Explorer 5.0 or higher

Note: If the selected Statement displays no data, the report is not yet available.

CDCPlusSelectMonth.aspx

Internet 100%

Reports Home Web - Microsoft Internet Explorer provided by APD

https://cdcplus.apd.myflorida.com/CDCCRS/ReportsHomeWeb.aspx

File Edit View Favorites Tools Help

Reports Home Web

1 / 1 Main Report 100%



Monthly Statement

Consumer ID 001 Representative: Representative0999

Consultant: Consultant9999

Your consumer's statement will display on this screen.

When you are ready to print, select the print icon.

Date :

Beginning Balance: XXX.XX

Total

Ending Balance: X,XXX.XX

Done Internet 100%

