

Area 2 Steering Committee Minutes

Date: January 6, 2009

Location: APD Conference Room, Cedars Executive Office Center,
Tallahassee; Marianna (by phone); Chipley (by phone); Quincy
(by phone)

Attendees: Mavis Smith (by phone)
Jimmy Wells
Blake Little
Lou Ogburn
Debbie Smith (by phone)
Martha Coley (by phone)
Lynne Daw
Nilda Barreto (facilitator)
Floyd Booth (facilitator) (by phone)

Absent: Janet Graham, Peter Prater

Call to order:

The meeting was called to order at 10:06 a.m. EST by Mavis Smith, Area 2 Steering Committee Chairperson.

Introductions:

None.

Approval of Minutes:

The minutes of the meeting of December 9, 2008 were approved, with a motion by Lou Ogburn, seconded by Martha Coley. The motion passed.

Old Business

The committee then reviewed Project # 3 which is training on how to talk with legislators.

There are two locations for the training: (1) January 22, 2009 from 6-8 pm CST in Marianna at JCARC with Kathy Howell as host and (2) January 29, 2009 from 6-8 pm EST in Tallahassee at TCC's Grand Banquet Hall in the Workforce Building. Jimmy Wells is the host. Mike Dunn from APD is the speaker and has material to be passed out.

The committee went over the letters of 'agreement. Nilda Barreto has modified the reservation form. There is a fax number to use for reservations and also folks can call or e-mail. Providers can bring their form to the event to be signed to count as training.

The reservation form will go out via e-mail to ADT centers, providers, WSC's, Children's Home Society, Center for Autism, CARD, Downs Syndrome Association, Gretchen Everhart and other groups and it will be put on the APD website.,

Jimmy Wells, Lou Ogburn and Blake Little will attend the Tallahassee training. It is hoped that Peter Prater and Janet Graham will also attend. They have missed the last two meetings, so Mavis Smith will call and tell them they were missed at the last two meetings. Martha Coley, Mavis Smith and Debbie Smith will attend the Marianna training.

The host agency will accept registrations, oversee registration at the door and provide handouts of the power point presentation and agenda. Evaluation forms will also be handed out.

There was discussion on whether a provider can be reimbursed for transportation. It was decided not to put this in the letter, but Lynne Daw will ask the FCC if they are willing to pay for this.

Light refreshments will be offered at 6 p.m. and there will be one break.

Lynne Daw and Nilda Barreto will modify the invitation letter to providers and send out for approval.

Other Old Business:

None

.New Business:

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The next meeting will be Tuesday, February 10, 2009. Melanie Eppers will be contacted for a person to do Government in the Sunshine training at this meeting. There will not be a meeting in March since Jimmy Wells is hosting the LENS project in Tallahassee. After February, our next meeting will be in April at which time we will get a report on the LENS training.

Other New Business

None

Adjournment:

There being no other business, it was moved by Jimmy Wells, seconded by Martha Coley that the meeting be adjourned at 10:35 a.m...

Approved by: _____

Date: _____